

**MINUTES OF THE CITY COMMISSION MEETING
JULY 14, 2003**

The City of Leesburg Commission held a regular meeting Monday, July 14, 2003, in the Commission Chambers at City Hall. Mayor Connelly called the meeting to order at 5:30 p.m. with the following members present:

Commissioner David Knowles
Commissioner Bob Lovell
Commissioner Ben Perry
Commissioner Lewis Puckett
Mayor David Connelly

Also present were City Manager (CM) Ron Stock, Acting City Clerk (ACC) Betty Richardson, City Attorney (CA) Fred Morrison, Deputy City Clerk (DCC) Diane Gibson Smith, the news media, and others.

Bishop Danny Williams, Citadel of Hope Church, gave the invocation followed by the Pledge of Allegiance to the Flag.

**APPROVED CITY COMMISSION MINUTES OF THE REGULAR MEETING HELD
JUNE 23, 2003 AND THE CLOSED MEETING HELD JUNE 23, 2003**

Commissioner Lovell moved to approve the City Commission minutes of the regular meeting held June 23, 2003, and the Closed meeting held June 23, 2003. Commissioner Puckett seconded the motion and it carried unanimously.

PRESENTED SERVICE AWARDS

Recreation & Parks Director Hartsfield presented a service award to John Bell for fifteen years in the Recreation and Parks Department.

Police Chief Idell presented a service award to Earl Underwood for ten years in the Police Department.

CONSENT AGENDA:

Pulled for discussion - Consent B12 – purchase of train depot and associated property
Consent B13 - purchase of property at 415 W. Magnolia Street
Pulled from the Agenda – Consent B7 – Coca Cola agreement

Commissioner Knowles moved to approve the consent agenda except for B7, B12 & B13 and Commissioner Perry seconded the motion. The roll call vote was:

Commissioner Lovell	Yea
Commissioner Perry	Yea
Commissioner Puckett	Yea
Commissioner Knowles	Yea
Mayor Connelly	Yea

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Five yeas, no nays, the Commission adopted the consent agenda, as follows:

PURCHASING ITEMS:

1. 03-FB-37 Purchase of a Drum Style Chipper for Electric Dept. awarded to Tree-Line Sales & Service, Inc. for \$30,073.00
2. 03-FB-48 Construct Electric Department Order Pick-up facility and wire storage addition awarded to Wagner Construction Co., LLC, Inc. for \$89,858.00
3. 03-FB-50 Domestic gas meters and regulators – Warehouse restock awarded to American Meter Company for \$8,074.00; Equipment Controls Company for \$41,438.50; MarieCo, Inc. for \$3,980.00; and MT. Deason for \$18, 492.96 for a total of \$71,985.46
4. Pinellas County Bid Airport Fire Rescue Vehicle awarded to Emergency One, Inc. for \$529,295.00

RESOLUTIONS:

RESOLUTION 6827

A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Wagner Construction Co., LLC, for construction of the Electric Department order pick-up facility and wire storage addition, pursuant to bid #03-FB-48; and providing an effective date.

RESOLUTION 6828

A resolution of the City Commission of the City of Leesburg, Florida authorizing the City Manager to approve Change Order No. 2 to the agreement between the City of Leesburg and Wagner Construction Company, LLC, for the purpose of changes to the T-Hangar construction project at the Leesburg Regional Airport; and providing an effective date.

RESOLUTION 6829

A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Adams Robinson Enterprises, for the purpose of resolving the dispute between Adams Robinson and the City of Leesburg related to construction of the Turnpike Wastewater Treatment facility; and providing an effective date.

RESOLUTION 6830

A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement with Comcast SCH Holdings, LLC for joint use poles and trenches, and providing an effective date.

RESOLUTION 6831

A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement with Sprint/United Management Company, a Kansas Corporation, to provide for sharing joint trenches; and providing an effective date.

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RESOLUTION 6832

A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute contract Change Order No. 6 to agreement between the City of Leesburg and CPH Engineers, Inc. for design and installation of a supervisory, control and data acquisition (SCADA) system pursuant to Bid #00-RFP-06; and providing an effective date.

RESOLUTION 6833

A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and KCCS, Inc. for a lease of certain real property owned by the City and located adjacent to the intersection of CR 470 and the Florida Turnpike; and providing an effective date.

RESOLUTION 6834

A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to accept the statement of offer on the sale of Parcel 113A on the north side of SR 500 (US 441) near Newell Hill Road from Florida Department of Transportation to the City of Leesburg; and providing an effective date.

RESOLUTION 6835

A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to accept the statement of offer on the sale of Parcel 113B at the south east corner of SR 500 (US 441) and SR 44 from Florida Department of Transportation to the City of Leesburg; and providing an effective date.

RESOLUTION 6836

A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a sale agreement for property located at 215 Indiana Street, between the City of Leesburg and Community Development Corporation of Leesburg & Vicinity, Incorporated; and providing an effective date.

RESOLUTION 6837

A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute a subordination of City utility interests between the State of Florida Department of Transportation and the City of Leesburg, Florida; and providing an effective date. (Parcel No. 108)

RESOLUTION 6838

A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute a subordination of City utility interests between the State of Florida Department of Transportation and the City of Leesburg, Florida; and providing an effective date. (Parcel No. 111)

RESOLUTION 6839

A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute a subordination of City utility interests between the State of Florida Department of Transportation and the City of Leesburg, Florida; and providing an effective date. (Parcel No. 114)

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RESOLUTION 6840

A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute a subordination of City utility interests between the State of Florida Department of Transportation and the City of Leesburg, Florida; and providing an effective date. (Parcel No. 141)

RESOLUTION 6841

A resolution of the City Commission of the City of Leesburg, Florida, authorizing Suntrust Bank, Central Florida, N.A. to honor all checks, drafts, or other orders for the payment of money drawn in the name of the City; authorizing Suntrust Bank, Central Florida, N.A. to honor and charge the City Commission of all such orders for the payment of money; designating the individuals authorized to issue orders for the payment of money on behalf of the City and providing a sample of said individuals signatures; and providing an effective date.

RESOLUTION 6842

A resolution of the City Commission of the City of Leesburg, Florida, authorizing United Southern Bank to honor all checks, drafts, or other orders for the payment of money drawn in the name of the City; authorizing United Southern Bank to honor and charge the City Commission of all such orders for the payment of money; designating the individuals authorized to issue orders for the payment of money on behalf of the City and providing a sample of said individuals signatures; and providing an effective date.

RESOLUTION 6843

A resolution of the City Commission of the City of Leesburg, Florida authorizing the City Manager, Human Resources/Safety Director and Fire Chief to execute a Letter of Understanding between the City of Leesburg and the Professional Firefighters of Leesburg, Local 2957, AFL-CIO-CLC; and providing an effective date.

RESOLUTION 6844

A resolution of the City Commission of the City of Leesburg, Florida, authorizing execution of an agreement with the School Board of Lake County for the placement of four school resource officers; at Oak Park Middle School, at Leesburg High School, and at Carver Middle School; providing for an effective date.

RESOLUTION 6845

A resolution of the City Commission of the City of Leesburg, Florida, adopting procedures and standards for use of the Leesburg banner poles on Main Street, and providing an effective date.

Ranked Geographic Information System conversion firms: 1) ERSI, Inc. 2) Advantica, 3) Power Engineers

Rank electrical contractor services firms: 1) Electric Services, Inc. 2) G. C. Stanley, Inc., 3) Tri-City Electrical Contractors, Inc.

PULLED FROM AGENDA - A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Ocala Coca-Cola Bottling Company to purchase ten (10) scoreboards for Sleepy Hollow Recreation Complex; and providing an effective date.

ADOPTED RESOLUTION 6846 AUTHORIZING EXECUTION OF A CONTRACT FOR PURCHASE OF THE TRAIN DEPOT AND ASSOCIATED PROPERTY

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Commissioner Knowles introduced the resolution to be read by title only. ACC Richardson read the resolution by title only, as follows:

A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a contract for purchase of train depot and associated property; and providing an effective date.

Commissioner Perry advised execution of the contract is contingent upon the City of Leesburg receiving a Rails-to-Trails grant to purchase the property. CA Morrison stated he had talked to Mr. Baas' attorney, Bob Cyrus, to confirm the purchase is contingent on grant approval.

Commissioner Perry expressed concern about the amount of property in the Downtown CRA district the City has purchased and therefore removed from the tax rolls. It hurts the CRA and the City by decreasing the amount of taxable property in the City. He said it is very important the City be very cautious in taking too many properties off the tax rolls.

Commissioner Perry asked the plan for the train depot property. Deputy City Manager (DCM) Johnson advised this property has historic significance and can be used as an exhibit area for historical railroad information with a possible additional use as a concession for the trail users. The commitment is to preserve the structure with other ideas as possibilities.

Commissioner Lovell moved to adopt the resolution and Commissioner Puckett seconded the motion. The roll call vote was:

Commissioner Perry	Yea
Commissioner Puckett	Yea
Commissioner Knowles	Yea
Commissioner Lovell	Yea
Mayor Connelly	Yea

Five yeas, no nays, the Commission adopted the resolution.

ADOPTED RESOLUTION 6847 AUTHORIZING EXECUTION OF A CONTRACT TO PURCHASE THE PROPERTY AT 415 WEST MAGNOLIA STREET (CABLE SERVICES)

Commissioner Puckett introduced the resolution to be read by title only. ACC Richardson read the resolution by title only, as follows:

A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to approve and execute a contract for sale and purchase between the City of Leesburg and Cable Services Inc. for property at 415 W. Magnolia Street; and providing an effective date.

Commissioner Perry said this is another piece of downtown property to be taken off the tax rolls with no approved plans. This may have been an appropriate purchase a year ago to put up a parking structure. Now, the parking garage has been started on the other end of town, it is not needed for that purpose.

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DCM Johnson advised when the redevelopment plan was put together, the parking analysis showed 375 public parking spaces and 1,854 private spaces. Based on the square footage of buildings downtown, approximately 2,600 spaces are needed, which left a deficit of approximately 388 parking spaces. With the new parking garage, 110 spaces will be added still leaving a deficit in the downtown area.

CM Stock advised City employees have been parking on the property at 415 Magnolia Street. Mr. Smith, owner of the property, asked if the City would either discontinue using the property for parking or lease the space from him. The City leased the space for a small fee for six months, which gave us an additional 45 parking spaces. Next year's budget has funds to remove the gas station on the proposed new Library site. The Partnership has been using a portion of that building for storage and this building will provide storage for the Partnership until the City determines the use of the property.

Commissioner Lovell moved to adopt the resolution and Commissioner Knowles seconded the motion.

Commissioner Perry pointed out the Agenda Memo stated there are no funds in the capital projects fund and staff will have to transfer \$250,000 from the Electric Department to purchase the property. This does not include removing the building or building a parking lot.

Joe Shipes, Leesburg Partnership, urged the Commission to move forward with purchase of the property. He gave several examples of properties the City purchased which have been good for the City and the citizens. He said the biggest need for parking is in this area; 5th Street, 6th Street, and Magnolia Street.

Commissioner Lovell left the room at 5:55 p.m. and returned at 5:56 p.m.

The roll call vote was:

Commissioner Puckett	Yea
Commissioner Knowles	Yea
Commissioner Lovell	Yea
Commissioner Perry	Nay
Mayor Connelly	Yea

Four yeas, one nay, the Commission adopted the resolution.

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PUBLIC HEARINGS:

HELD FAIR HOUSING WORKSHOP

Fred Fox, Fred Fox Enterprises, advised the City is pursuing an economic development project and as part of the process, a Fair Housing Workshop is required. He requested attendees sign the State required sign up.

Mr. Fox said in November of 1990, the City adopted a Fair Housing Ordinance stating discrimination is not allowed when people try to purchase or rent a home based on race, color, or ancestry, national origin, religion, sex, marital status, handicapped, or age. This rule includes real estate professionals, mortgage brokers, and apartment complex managers. Persons owning three or less units are exempt. If a person feels they have been discriminated against, they can file a written complaint with the City and the City is to investigate that complaint. If warranted, the City will file the complaint at the State and/or Federal level.

HELD CDBG PUBLIC HEARING (ECONOMIC DEVELOPMENT PROJECT)

Mr. Fox advised the Project Manager for the Leesburg Commerce Center has approached City staff regarding application for an Economic Development CDBG for up to \$750,000 to help with infrastructure for the Center.

Mr. Fox stated this is the first of two public hearings and the intent of this meeting is to obtain public input as to whether or not the City wishes to proceed with preparation of the application. If the City wishes to proceed, he will work with City staff and the developers to develop the application. Businesses creating jobs will have to be part of the application. For each \$35,000 requested, one job will have to be created. For a \$750,000 grant, a minimum of 22 jobs must be created. The cycle opened at the end of March 2003. DCM Johnson advised the proposed site is at the corner of CR 468 and Main Street.

Commissioner Lovell left the room at 6:06 p.m.

Mayor Connelly requested comments from the public. There were none.

Commissioner Lovell returned at 6:07 p.m.

CA Morrison asked how this grant will be administered and how will the City work through the third party scenario to make sure jobs are created. DCM Johnson advised Staff and the developer will have the job creator identified prior to the second public hearing. The developer will be constructing the building for the job creator, who will be responsible for the jobs. This will be a commercial development and the jobs will be in the commercial sector.

ADOPTED RESOLUTION 6848 AUTHORIZING THE SUBMISSION OF A SMALL CITIES CDBG ECONOMIC DEVELOPMENT APPLICATION

Commissioner Perry introduced the resolution to be read by title only. ACC Richardson read the resolution, as follows:

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A resolution of the City Commission of the City of Leesburg, Florida, authorizing the submission of a Small Cities CDBG Economic Development application; and providing an effective date.

Commissioner Knowles moved to adopt the resolution and Commissioner Lovell seconded the motion. The roll call vote was:

Commissioner Knowles	Yea
Commissioner Lovell	Yea
Commissioner Perry	Yea
Commissioner Puckett	Yea
Mayor Connelly	Yea

Five yeas, no nays, the Commission adopted the resolution.

ADOPTED ORDINANCE 03-65 AMENDING §15-6 OF THE CODE OF ORDINANCES PERTAINING TO USE OF ROLLER SKATES, BICYCLES, SKATEBOARDS, SCOOTERS AND OTHER SIMILAR DEVICES ON SIDEWALKS IN THE DOWNTOWN AREA

ACC Richardson read the ordinance by title only, as follows:

An ordinance of the City of Leesburg, Florida, amending §15-6 of the Code of Ordinances pertaining to use of roller skates and other similar devices; adding a prohibition against use of roller skates, bicycles, skateboards, scooters and other similar devices on any sidewalk within the downtown business district; repealing conflicting ordinances; providing a savings clause; and providing an effective date.

Commissioner Puckett advised he will not support the ordinance. He thinks it will be very difficult to enforce and will add many more signs to the already crowded downtown area.

Commissioner Lovell moved to adopt the ordinance and Commissioner Knowles seconded the motion.

Commissioner Lovell said the merchants feel this is a very important step and that it is a hazard. Skateboards do not need to be running down Main Street. The City needs a skateboard park.

Commissioner Knowles said citizens will still be allowed to ride bicycles on the streets. Wheelchairs and carts for the handicapped will be exempt from this ordinance.

The roll call vote was:

Commissioner Lovell	Yea
Commissioner Perry	Nay
Commissioner Puckett	Nay
Commissioner Knowles	Yea
Mayor Connelly	Yea

Three yeas, two nays, the Commission adopted the ordinance.

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ADOPTED ORDINANCE 03-66 AMENDING §7-120 OF THE CODE OF ORDINANCES PERTAINING TO CROSS CONNECTIONS AND BACKFLOW PREVENTION IN CONNECTION WITH THE POTABLE WATER SUPPLY

ACC Richardson read the ordinance by title only, as follows:

An ordinance of the City of Leesburg, Florida, amending §7-120 of the Code of Ordinances pertaining to cross connections and backflow prevention in connection with the potable water supply; setting forth legislative findings; adopting a cross connection control program; providing a method for amending the cross connection control program; requiring periodic certification, maintenance and testing of all backflow prevention devices; providing for enforcement of the cross connection control program; repealing conflicting ordinances; providing a savings clause; and providing an effective date.

Commissioner Lovell moved to adopt the ordinance and Commissioner Knowles seconded the motion. The roll call vote was:

Commissioner Perry	Yea
Commissioner Puckett	Yea
Commissioner Knowles	Yea
Commissioner Lovell	Yea
Mayor Connelly	Yea

Five yeas, no nays, the Commission adopted the ordinance.

FIRST READING OF AN ORDINANCE ACCEPTING TRUSTEE'S DEED FOR PROPERTY LOCATED IN SECTION 23-19-24 (ALICE T. GRAVES)

Commissioner Puckett introduced the ordinance to be read by title only. ACC Richardson read the ordinance, as follows:

An ordinance of the City of Leesburg, Florida, accepting a trustee's deed given by Alice T. Graves, as Trustee, as grantor, to the City of Leesburg, as grantee, pertaining to land located in Section 23, Township 19 South, Range 24 East, Lake County, Florida; and providing an effective date.

FIRST READING OF AN ORDINANCE EXTENDING THE EXPIRATION DATE FOR PARTICIPATION IN THE MUNICIPAL SERVICE TAXING UNIT (MSTU) ESTABLISHED BY LAKE COUNTY TO FUND AMBULANCE AND EMERGENCY MEDICAL SERVICES

Commissioner Lovell introduced the ordinance to be read by title only. ACC Richardson read the ordinance, as follows:

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An ordinance of the City of Leesburg, Florida, extending the expiration date set by Ordinance No. 00-29 and later extended to September 30, 2003, for participation by the City of Leesburg in the Municipal Service Taxing Unit established by Lake County to fund ambulance and emergency medical services; providing for earlier termination of participation in the event of a change in the identify of the agency or entity providing these services or the occurrence of certain other events or conditions; and providing and effective date.

FIRST READING OF ORDINANCE AMENDING THE FISCAL YEAR 2002-03 BUDGET FOR THE GAS FUND

Commissioner Lovell introduced the ordinance to be read by title only. ACC Richardson read the ordinance, as follows:

An ordinance of the City Commission of the City of Leesburg, Florida amending the Fiscal Year 2002-03 budget for the Gas Fund, and providing an effective date.

Commissioner Perry asked why a \$2 Million increase in the Gas Fund. CM Stock advised the cost of purchase of gas for resale to customers has increased significantly this year due to the war in Iraq and other factors. The budget needs to be increased to cover the purchases to serve the customers.

FIRST READING OF AN ORDINANCE AMENDING THE FISCAL YEAR 2002-03 BUDGET FOR THE CAPITAL PROJECTS FUND

Commissioner Lovell introduced the ordinance to be read by title only. ACC Richardson read the ordinance, as follows:

An ordinance of the City Commission of the City of Leesburg, Florida amending the Fiscal Year 2002-03 budget for the Capital Projects Fund, and providing an effective date.

CM Stock stated this adds the \$50,000 grant from Lake County for design at Sleepy Hollow to determine if the facility can be designed for tournaments.

FIRST READING OF AN ORDINANCE AMENDING THE FISCAL YEAR 2002-03 BUDGET FOR THE WASTEWATER FUND

Commissioner Lovell introduced the ordinance to be read by title only. ACC Richardson read the ordinance, as follows:

An ordinance of the City Commission of the City of Leesburg, Florida amending the Fiscal Year 2002-03 budget for the Wastewater Fund, and providing an effective date.

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FIRST READING OF AN ORDINANCE AMENDING §28-7 OF THE CODE OF ORDINANCES PERTAINING TO DESIGN CRITERIA FOR STORMWATER MANAGEMENT SYSTEMS

Commissioner Lovell introduced the ordinance to be read by title only. ACC Richardson read the ordinance, as follows:

An ordinance of the City of Leesburg, Florida amending §28-7 of the Code of Ordinances pertaining to design criteria for stormwater management systems, adding subsection 28-7 (d) to the ordinance to require that stormwater retention ponds be constructed and configured so as to resemble as closely as possible a natural body of water or other natural element; specifying that the slope of a retention area shall not be greater than a 4:1 ratio to avoid fencing and other barriers surrounding the retention area; reserving unto the City the authority to reject site plans or other building or construction plans which do not meet the design criteria specified in the ordinance; repealing conflicting ordinances; providing a savings clause; and providing an effective date and for applicability to applications pending but not yet approved upon passage of this ordinance.

Commissioner Lovell said this is so important to him. Square ponds are being built over the state. Engineers make them look terrible. This does not look like Florida, but looks like sewer retention ponds. It is very important for the City to have a say in what is done in our City. He gave several examples of square/rectangular ponds with six-foot fences around them that look terrible. The City needs standards and require the standards to be followed.

CA Morrison said the ordinance specifies a slope no greater than 4:1, which will do away with the reason for fences to be built around the ponds.

Commissioner Perry said the St. Johns River Water Management district requires water retention. He said he would like some of the civil engineers in the community to review this ordinance.

ADOPTED RESOLUTION 6849 SUPPORTING PARTICIPATION OF LADY LAKE AND SUMTER COUNTY URBAN SECTION IN THE PROPOSED LAKE COUNTY METROPOLITAN PLANNING ORGANIZATION

Commissioner Puckett introduced the resolution to be read by title only. ACC Richardson read the resolution, as follows:

A resolution of the City Commission of the City of Leesburg, Florida, supporting the participation of Lady Lake and Sumter County Urban section in the proposed Lake County MPO (Metropolitan Planning Organization); and providing an effective date.

Commissioner Perry moved to adopt the resolution and Commissioner Puckett seconded the motion. The roll call vote was:

Commissioner Puckett	Yea
Commissioner Knowles	Yea

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Commissioner Lovell	Yea
Commissioner Perry	Yea
Mayor Connelly	Yea

Five yeas, no nays, the Commission adopted the resolution.

ADOPTED RESOLUTION 6850 AUTHORIZING THE CITY MANAGER AND FINANCE DIRECTOR TO LEND UP TO \$550,000.00 TO LAKE-SUMTER COMMUNITY COLLEGE TO FUND IMPLEMENTATION OF ENERGY SAVINGS RECOMMENDATIONS CONTAINED IN AN ENERGY AUDIT AND AUTHORIZING DISBURSEMENT OF UP TO 20% OF THE PROJECT COST TO PERMIT THE COLLEGE TO SECURE A CONTRACT TO IMPLEMENT THE RECOMMENDATIONS

Commissioner Puckett introduced the resolution to be read by title only. ACC Richardson read the resolution, as follows:

A resolution of the City Commission of the City of Leesburg, Florida, setting forth legislative findings; authorizing the City Manager and Finance Director to lend up to \$550,000.00 to Lake-Sumter Community College to fund implementation of the energy saving recommendations contained in an energy audit of the college facilities; authorizing the disbursement of up to 20% of the project cost to permit the College to secure a contract to implement the energy saving recommendations; providing for terms of repayment of this loan; providing for reimbursement to the City of the amount of the loan out of proceeds yet to be borrowed by the City to fund this project and the expansion and renovation of the Canal Street Wastewater Treatment facility; and providing an effective date.

Commissioner Puckett asked the percentage of interest the City will receive on these funds and why will the City loan the funds to Lake Sumter. CM Stock stated the City encourages customers to have energy audits performed and then make improvements to their property to save on the utility costs. An energy audit showed if the College made some capital improvements, they could reduce their utility bill sufficiently to reimburse the cost of the improvements. The City has funded this type of project on a smaller basis and is within the allowable uses of FMFA's revolving loan fund. The interest rate will be at whatever the rate will be when the FMFA loan closes.

Commissioner Lovell moved to adopt the resolution and Commissioner Puckett seconded the motion.

Commissioner Perry asked the City Attorney if it is appropriate for the City to act as a bank and loan out public money. CA Morrison advised this is done for energy audits. The College will sign a promissory note as they cannot pledge public assets. The College is not a member of FMFA and cannot go to them for the loan.

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The roll call vote was:

Commissioner Knowles	Yea
Commissioner Lovell	Yea
Commissioner Perry	Yea
Commissioner Puckett	Yea
Mayor Connelly	Yea

Five yeas, no nays, the Commission adopted the resolution.

CITY ATTORNEY ITEMS: None

CITY MANAGER ITEMS:

- A. Appointed City Manager Stock as the Voting Delegate at the Florida League of Cities 77th Annual Conference

Commissioner Lovell moved to appoint CM Stock as the voting delegate at the Florida League of Cities 77th Annual Conference. Commissioner Knowles seconded the motion and it carried unanimously.

- B. Approved July 21, 2003 as the Budget Workshop date Fiscal Year 2003-04 budget

CM Stock stated the current budget workshop schedule included July 21, July 22, July 24, and July 29, 2003. He said the budget this year is straightforward with no new fees or taxes, no increase in fees and taxes and is \$1 M less than last year. He identified the most important items in the five page executive report. CM Stock proposed having one budget workshop Monday, July 21, 2003, at 5:00 p.m. with a question and answer period at the end of the presentation, hold review during the regular meeting July 28, 2003, and review capital projects at the August 11, 2003.

Commissioner Lovell moved to approve the budget workshop meetings be held July 21, 2003, July 28, 2003 during regular meeting and August 11, 2003, during the regular meeting. Commissioner Puckett seconded the motion and it carried unanimously.

- C. Announced the City received a \$215,000 grant from Rural Development for reconstruction of the City Hall Annex as a small business incubator. A representative of Rural Development will present the check Wednesday, July 16, 2003, at 9:30 a.m. in front of the City Hall Annex.

ROLL CALL:

Commissioner Lovell – He will be attending the FMPA meeting in Ft. Meyers. It is the most important meeting the City attends each year.

Commissioner Perry – None

Commissioner Puckett – asked about the July 4th celebration. CM Stock said the celebration went very well. Staff was able to use two-thirds of the new ski beach area for parking. Ice cream was gone within thirty minutes. Water shows went well. Fireworks were excellent. Needed more port-a-potties.

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Commissioner Knowles – Will be on vacation, but will return in time for the next meeting. The City's job is to create employment and services and preserve the quality of life in Leesburg. Over ten years ago, the Commission voted to preserve Pat Thomas field. They chose to keep this valuable lakefront property as it was; an historic green part of Leesburg. They did not vote to create shops, restaurants, apartments, homes or commercial district. Citizens in Silver Lake are not in our voting area, but they are in our service area. We may want to aid them in saving an historic landmark. Whether or not you like the Silver Lake Project, our conversation helped shed light on their dilemma and we may have helped promote a better outcome for them. That is our job.

Mayor Connelly – read into the record, a letter from the Florida Association of City Clerks extending thanks to the City of Leesburg for sharing the time and talents of Acting City Clerk Betty Richardson. She has been elected as Recording Secretary/Treasure for 2003-2004. (copy of letter attached)

Mayor Connelly thanked Chief Idell for the escort service the Police Department extended for his father's service. It was carried out in a professional and dignified manner. He expressed appreciation from his family for the courtesy extended during the time of their loss.

Commissioner Knowles moved to adjourn and Commissioner Perry seconded the motion. The meeting adjourned at 6:57 p.m.

Mayor

ATTEST:

Acting City Clerk

Betty M. Richardson
Recorder

MINUTES 030714